

## **Wyandot County Board of Developmental Disabilities (Wyandot County DD) Community Inclusion Grant Application & Guidelines**

### Promoting an Inclusive Wyandot County, OH

The mission of Wyandot County DD is “Working in partnership with Wyandot County citizens with developmental disabilities, their loved ones, and the community to provide the supports necessary to discover, pursue, and achieve a life that is meaningful, safe and healthy.”

### Purpose of Community Inclusion Grants

The purpose of funding these grants is to promote community inclusion so everyone has the opportunity to learn, earn, live and connect together in Wyandot County.

### What Entities Qualify for Grant Consideration?

Wyandot County DD will only consider grant requests from organizations designated as tax-exempt under section 501(c)(3) of the IRS and units of local government. This means an organization must have applied to the IRS for tax-exempt status and received a letter from the IRS granting tax-exempt status. Governmental units such as county, municipal, and public school boards are considered tax-exempt.

### Guidelines for Wyandot County DD Community Inclusion Grants

Wyandot County DD limits its Community Inclusion Grants to organizations operating and/or serving residents in Wyandot County. Distributions from unrestricted funds of Wyandot County Board of DD Gifts & Donations may be awarded to projects and/or initiatives that:

- Most efficiently include people with disabilities in programs, services, activities, or events alongside people without disabilities;
- School grants will be considered if the project is for building-wide or district-wide use and will be used to fully include students with disabilities;
- Start-up of new inclusion programs, services, or initiatives if it can be demonstrated they become financially self-supporting beyond the initial start-up grant. Financial documentation demonstrating such ongoing self-support must be included with the initial grant application.

## What Can Wyandot County DD Community Inclusion Grants NOT be used for?

Among the purposes that Wyandot DD Community Inclusion Grants do not consider are requests for the following:

- Grants to individual persons or families;
- Operating expenses/budgets;
- Annual campaigns (local, state, or national);
- Endowments;
- Sectarian religious purposes;
- Loans;
- Graduate fellowships and travel grants;
- Research;
- Grants to organizations that have not completed or complied with previous grant requirements;
- Scholarships

## Grant Application Process

When applying for a grant, please complete the Wyandot County DD Community Inclusion Grant Application, to include a copy of the organization's tax-exempt letter and any other attachments as required. Grant applications are available at [wycbdd.org/communityinclusiongrant](http://wycbdd.org/communityinclusiongrant). Completed grant applications should be mailed to: Wyandot County Board of DD at Angeline School, 11028 County Highway 44, Upper Sandusky, OH 43351.

After the completed grant application has been received, the Wyandot County Board of DD Gifts & Donations Committee will review the grant request, and may ask to meet with a representative(s) of the organization to seek further details. The Gifts & Donations Committee will then make a recommendation to the full board. Grants will typically be made, if approved, in June. Applicant organizations will be notified in writing of approval/denial by July 1. Please note that project expenses incurred by an applicant organization prior to notice of grant approval will not be paid by the Wyandot County DD community inclusion grant.

## Grant Review

The Wyandot County Board of DD will review grant applications and make the final decision on grant(s) to be awarded. All authors of grant proposals will be notified in writing of approval/denial by July 1. Successful grant applicants will be

awarded grant funding after final approval by the Wyandot County Board of DD. Please note, expenses incurred by an applicant organization prior to notification of the grant award will not be paid by the Wyandot County Board of DD.

### Grant Recipient Requirements

Grant recipients are required to obtain, retain, and submit copies of receipts for the purchase of goods and services. In addition to copies of receipts, the grant recipient is required to submit a narrative report specific to the grant project and its outcomes/results. This report is due no later than March 31 following receipt of the grant funds.

### Grant Timelines

- April 30. Grant applications are to be postmarked by this date for Wyandot County DD consideration.
- Wyandot County DD Board Gifts & Donations Committee will review grant applications and make recommendations to the full board by May 31.
- Based upon available funds, Wyandot County Board of DD will make final grant decisions and distribute grant dollars by June 30.
- As stated previously, grant recipients must submit receipts and narrative report no later than March 31 following receipt of the grant funds.

### Contact Information

Wyandot County Board of Developmental Disabilities (Wyandot County DD)

Angeline School

11028 County Highway 44

Upper Sandusky, OH 43351

Phone: (419) 294-4901

Email: [contact@wycbdd.org](mailto:contact@wycbdd.org)

Web: [www.wycbdd.org](http://www.wycbdd.org)

**(Grant Application on Following Page)**